





## 2. ~~Request a Jaggaer~~ Account

: A Jaggaer account is not automatically created for every UNSW staff member and student. Instead, we only grant access to staff and students who are required to purchase chemical materials or lab supplies in Jaggaer, receive orders, or approve orders.

To create a Jaggaer account, please submit a request to your local Jaggaer admin using this [email template](#) . Add your