-award study

Scope

This procedure applies to admission to all coursework programs and non-award study at UNSW and UNSW Canberra.

Admission to Coursework Programs Procedure 1
Principles and objectives 1
1. Eligibility requirements 1

Separate year honours programs

1.30. The minimum entry requirement for admission to a separate year honours program is an undergraduate pass degree (or equivalent qualifications) in the discipline or area of study typically with at least a credit weighted average mark (WAM) in that program. In some programs the level of academic performance required for entry may be higher.

1.31. The student must meet the entry requirements for the honours program and specialisation as determined by the Program Authority that 'owns' the specialisation. If a student has completed a major in a pass degree where the Program Authority does not own the major (for example, a BA with a major in human resources), the student must meet the entry requirements for the honours program set by the Program Authority that owns the specialisation.

1.32. In principle, indicative cognate disciplines or areas of study that will be accepted for determining student entry will be specified for the program and specialisation; however, entry will be at the discretion of the Program Authority.

Postgraduate coursework programs

1.33. The minimum academic requirement for admission to a postgraduate coursework program is an undergraduate degree (and/or equivalent qualifications and/or professional experience).

1.34. At the time of program approval, the Program Authority may set a minimum level of academic achievement required for students to be admitted to the program. Details of minimum academic requirements and achievement will be published in the UNSW Handbook.

1.35. Any subsequent alterations to individual program cut-offs are determined by the relevant faculty with final approval by the Deputy Vice-Chancellor Education and Student Experience.

1.36. A postgraduate coursework student enrolled in an articulated sequence of programs (i.e. graduate certificate, graduate diploma and masters program) may progress to the next qualification level, provided they meet any progression criteria (if specified) for articulation between the qualification levels. The Program Authority may determine that progression through an articulated program sequence must be undertaken within a specified time period. Credit granted for courses completed in earlier programs in the sequence will be in accordance with the Recognition of Prior Learning (Coursework Programs) Procedure.

1.37. The minimum academic requirement for a dual award program will be the same as the requirements of individual programs.

Non-award study

1.38. Subject to meeting the eligibility requirements, a person who wishes to complete one or more courses offered by the University without undertaking an award may apply for admission as a non-award student.

satisfy the University's minimum academic entry requirements and meet the equivalent of any prerequisites for course enrolment;
satisfy the University's English language proficiency requirement for eExchange and sStudy abroad programs; and
be accepted by and fulfil any additional requirements that may be specified by the individual faculty in which they wish to study.
In addition to the above, applicants for admission to an inbound exchange program must meet the eligibility requirements of their home institution's outbound exchange program and be nominated by their exchange office prior to application.

Auditing courses

1.42. Subject to capacity constraints, a faculty may authorise a student, to audit one or more courses.

1.43. The University may impose a limit on the number of courses which can be audited.

Ineligibility for admission

Suspension or exclusion from a higher education provider

1.44. A student who has been suspended or excluded from the University, or another higher education

2.4. The University offers admissions schemes which provide for consideration of additional or alternative factors in assessing applicants and their potential for success in university study.

2.5. Details of the current approved alternative admission schemes will be made available at (unsw.edu.au/study/how-to-apply), and the relevant UNSW and UAC publications.

translation is an accurate translation of the transcript. Qualifications completed in another name must be accompanied by documentation evidencing the change of name. Details of recognised translators will be published at unsw.edu.au/document-certification.

Application fee refunds

Offer postponed or withdrawn by the University

3.30. Where an offer is postponed or withdrawn by the University (due to a quota being filled or a program being terminated), no additional application fee will be charged if the applicant wishes to apply to another program or accepts the postponement of their studies.

3.31. Should the applicant not wish to postpone or apply for another program at the University, the application fee will be refunded.

Lapsed offers

3.32. Where an applicant allows an offer to lapse, no application fee refund will be given and the applicant will be required to make a new application and pay a 5s2reW*plicati ny (c)-50 gb-3(to)qu-7(e)-2(p)-4(li)4(c)5(ant

5.16. Offers to non-award study, co-op programs and separate honours year programs cannot be deferred.

Withdrawing or amending an offer

5.17. The University reserves the right to withdraw or amend an offer and cancel the enrolment of a person:

where an offer is made in error or is made on the basis of incomplete, inaccurate, fraudulent or misleading information supplied by the applicant or certifying authority. Fees paid may be forfeited.

if evidence is received subsequently that demonstrates that the applicant's English language ability is insufficient.

if there are insufficient enrolments to make the program or course viable.

where the program has been revised subsequent to an offer being made.

5.18. Applicants who do not accept or defer an offer or enrol by the published deadline will forfeit their offer.

6. Re-admission

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in 2011-13. It is approved by all Australian governments. The AQF provides the standards

Student	A person who has accepted an offer to a program of UNSW (award or non-award), has enrolled in at least one course in that program and retains an active status in that program.
Study abroad student	An international student studying on campus at UNSW for one or more terms or semesters as a non-award full-time student who is paying tuition fees or is sponsored by their home government to study at UNSW and receives credit at their home university from which they will graduate.
Suspension	Cancellation of the enrolment of a student and the withdrawal for a specified time of all rights and privileges as a student of UNSW, including the right to re-enrol and the right to enter or to be on UNSW grounds. Unless otherwise advised, the student has the right to recommence their studies at the end of the suspension.
Term / Semester	The administrative time period in which teaching periods are defined, students enrol and for which students are charged fees or student contributions. These time periods differ based on campus and level of study.
Tertiary study (to be considered for admission requirements)	Completion of at least one full-time year (or equivalent period part